

# Government College (Autonomous), Rajahmundry

## Department of Geology

### Staff Meeting

Date: 18 August 2023

Venue: Department of Geology, Staff Room

The faculty members of the Department of Geology met in the staffroom at 3:00 PM on 18 August 2023 to discuss the following agenda points

#### Members Present:

1. Dr. M.R. Goutham, HoD and Chairman
2. Dr. N. Srinivasa Rao
3. Sri S. Venkatesh
4. Dr. R. Anil Kumar
5. Mr. Ch. Abhishek
6. Mr. B. Saikrishna

#### Agenda

1. Centre for Research Ecosystem And Training for Startups & Entrepreneurship (CREATE) funds mobilization-
2. New research Project Proposals for 2023-24 academic year.
3. Campus Wi-Fi.
4. ID Cards, Online attendance and CIA through ERP.
5. Enhancement of Guest faculty remuneration
6. RFID for library books. RFID introduced in library
7. Any other issue with the permission of the Chair

#### Minutes of the meeting

Dr. M.R. Goutham has welcomed the staff members and briefed the discussions held in Staff Council meeting held this morning.

#### 1. Centre for Research Ecosystem and Training for Startups & Entrepreneurship (CREATE) - Funds Mobilization

##### Discussion:

- Dr. Goutham informed that the newly established CREATE Centre will oversee all research-related funding, ensuring streamlined financial operations.
- Mr. Ch. Abhishek inquired about the operational framework of CREATE.
- The Chairman explained that all research grants, projects, and financial transactions related to research activities will now be routed through CREATE.

**Resolution:** The department resolved to follow the CREATE Centre guidelines for research fund utilization and mobilization.

## **2. CREATE - New Research Project Proposals for 2023-24 Academic Year**

### **Discussion:**

- Dr. Goutham informed the faculty that the college is inviting new research proposals for AY 2023-24. He also informed that we can not apply for the project as already one project is ongoing from the department.
- Dr. Srinivasa Rao asked about the funding amount per project.
- Dr. Goutham stated that specific guidelines for funding amounts will be issued soon, and faculty are encouraged to submit innovative proposals during next academic year.

**Resolution:** The department resolved to prepare new research project proposals from faculty under CREATE for the next academic year, i.e., 2024-25.

## **3. Campus Wi-Fi**

### **Discussion:**

- Dr. Goutham informed that free Wi-Fi has been made available across the campus for faculty and students.
- Mr. Venkatesh asked about access credentials and bandwidth limitations.
- The Chairman explained that login credentials will be issued to all staff and students, and the bandwidth will be monitored to ensure fair usage.

**Resolution:** The department acknowledged the provision of free Wi-Fi and resolved to ensure its optimal utilization for academic purposes.

## **4. ID Cards, Online Attendance, and CIA through ERP**

### **Discussion:**

- Dr. Goutham briefed the members on the implementation of an ERP-based online attendance system and Continuous Internal Assessment (CIA).
- Mr. Saikrishna inquired whether training sessions will be conducted for faculty.
- The Chairman assured that orientation sessions will be scheduled soon.

**Resolution:** The department resolved to implement the online attendance and CIA system through ERP and requested necessary training sessions for faculty.

## **5. Guest Faculty Salary Enhancement**

### **Discussion:**

- Dr. Goutham announced that the remuneration for guest faculty has been revised:
  - Non-sanctioned posts: From Rs. 14,400 to Rs. 21,600.
  - Sanctioned posts: From Rs. 14,400 to Rs. 28,000.
- Mr. Abhishek asked whether this would be effective immediately.

- The Chairman confirmed that the revised remuneration is effective from this academic year.

**Resolution:** The department welcomed the revision in guest faculty salaries and thanked the administration.

## 6. RFID for Library Books

### Discussion:

- Dr. Goutham informed that RFID technology has been introduced in the library for better tracking and management of books.
- Mr. Venkatesh asked about the process of using RFID for book transactions.
- The Chairman explained that students and faculty can now check books in and out seamlessly through RFID-enabled kiosk established in the library.

**Resolution:** The department acknowledged the introduction of RFID in the library and resolved to encourage its effective use among faculty and students.

## 7. Any Other Issue with the Permission of the Chair

### Discussion:

- Dr. Anil Kumar proposed that the department should conduct a workshop on research methodology under CREATE.
- Dr. Goutham agreed and suggested preparing a proposal for the same. However, he informed the members that a National seminar/workshop on Remote Sensing and GIS should be planned as already a proposal to establish RS&GIS lab is approved by the college.

**Resolution:** The department resolved to plan and organize a research methodology workshop under CREATE in the near future. It is also resolved to organize a national seminar/workshop on Remote Sensing & GIS during next AY i.e., 2024-25

S No	Nem of the Faculty	Signature with date
1	Dr. N. Srinivasa Rao	
2	Mr. S. Venkatesh	
3	Dr. R. Anil Kumar	
4	Mr. Ch. Abhishek	
5	Mr. B. Saikrishna	

M.R. GOUTHAM

Lecturer-in-Charge