

Staff Meeting

28.3.2025.

Agenda:

- 1) Resolution for amount incurred during ^{academic} audit.
- 2) Conducting of Pre BOS meeting.
- 3) Internship for PG Students (Ist & IInd year)
- 4) Conducting of CIA-II for PG-Sem-III.
- 5) Settlement of financial issues and records. (Certificate Courses).
- 6) Conducting of Practical Semester end examination.

Resolution:

- 1) A meeting is conducted with the Staff in the department to resolve ~~for~~ the amount of Re. 4,800/- (Four Thousand Eight hundred only) towards the departmental maintenance (Flexi's, Name Boards, Stationery etc).
- 2) For Conducting of BOS, ProBOS is held for allocation of Papers of Single Major Zoology and Aquaculture (UG Courses) and Zoology and Aquaculture (PG Courses) for revision of syllabus in the academic year 2025-26.
- 3) Internship/Project for PG Students (Ist and IInd year) both for Zoology and Aquaculture were discussed.

- 4) Conducting of Mid Exam - II (CIA-II) both for Zoology and Aquaculture to be conducted on 28th and 29th March 2025.
- 5) Certificate Courses (Vermicompost and Health and Hygiene Records) has to be submitted and in future about continuation of ~~both~~ ^{quality of certificate} courses by the were discussed.
- 6) Discussion on conducting online exam of CIA-II for UG Courses (Single Major) and Semester end Practical Examination Schedule. before commencement of Semester end theory examination.

Place: Rajahmundry

D. Saileja

Date: 28/3/2025

Lecturer In Charge

Members: (Regular/Contract/Quat)

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| 1) K. Divya Rao | → | K. Divya |
| 2) K. Babu | → | K. Babu |
| 3) G. Ravi Teja | → | G. Ravi Teja |
| 4) K. Subashini Devi | → | K. Subashini |
| 5) M. Vijayanthi | → | M. Vijayanthi |
| 6) Vandana | → | Vandana |
| 7) Raghuram | → | Raghuram |
| 8) Saniya | → | Saniya |
| 9) Hema | → | Hema |
| 10) Jyothi | → | Jyothi |
| 11) Subashini | → | Subashini |
| 12) Nivedhitha | → | Nivedhitha |