

## Departmental Meeting

A meeting has been conducted to the Department at 12:00 pm on 27/01/26 under the chairman of Mrs. Shaik Jareena

### Agenda:

Internal assignment and seminar are being collected and checked by HOD

How the classes are going verification of students files internal assignments and seminar submission students attendance review completion of syllabus class discipline homework submission examination preparation performance of students special guidance for slow learners

### Resolution:

Students were instructed to submit internal assignments and seminar work on time. All pending submission should be completed within the given deadline

