

MEETING-13

02nd January 2026.

The Faculty of Department of Physics met in the Staff room (room no. 80) as Dr. Ch. Komala Lakshmi, HOD of Physics as chair person at 10.30 PM on 02nd January, 2026 to discuss the following Agenda:

Agenda:

1. Activities to be conducted in the month of January 2026
2. Daily Activities Register.
3. Submission information to HOD by all proctors about information given to students regarding Time table, syllabus, curricular plan etc.
4. Maintenance of students data submitted to RF-ID, both in soft and hard copies.
5. Time table modifications if any and completion of mapping in TLP app. by Jan 5th, 2026.
6. Result analysis for UG sem 2 and sem 4
7. Submission of syllabus completion certificate for PG sem 3.

Discussion & Resolutions:

The Head of the Department and the Faculty of Physics discussed various issues :

Agenda 1: Activities to be conducted in the month of January 2026.

Discussion:

The faculty discussed about the activities to be conducted in the month of January 2026 – best practices of the our department -1. Joy of giving 2. Lab to School . They discussed that these activities to be completed in 3rd and 4th week of January 2026, as 1st week and 2nd week students are engaged in Udbhav 2K26, Sankranti Sambaralu and Pongal holidays. In this regard faculty of the dept. Sri K Venkateswara Rao, Dr. Ch Ch Srinivas, Sri J Niranjana Rao, Dr B Lakshmana Rao to take initiative for implementation of best practice of Joy of giving and Lt. Dr. Esub bhasha, Dr. H .Sudhakar rao, Dr. D .Sanjeev Kumar, Dr K Suresh, Dr K Bhargavi and Sri Venkanna babu other faculty members are informed to take initiative in conducting the above activities for the month January 2026.

Resolution 1:

The faculty resolved to conduct activities for the month of January 2026, as per discussion of the agenda 1

Agenda 2: Daily Activities Register.

Discussion:

The Faculty discussed about the maintenance of daily activities register and all faculty should update the activities other than class teaching every day before they leave the premises. In this regard, Sri N Venkanna babu and Smt. G Padma are assigned to take the responsibility and see that everyone for updating the activities in the register everyday.

Resolution 2:

The faculty resolved to maintain the daily activities register as per discussion and agenda 2.

Agenda 3: Submission information to HOD by all proctors about information given to students regarding Time table, syllabus, curricular plan etc.

Discussion :

The faculty discussed about necessity and uniformity in the department to track and monitor each and every student personally. Hence came to conclusion that passing information and knowing information from students about time table, syllabus and curricular and action plan etc. is mandatory. Though the process is continuing, still more keen should be imparted in this regard by every proctor.

Resolution 3:

It is resolved to update as per discussion and agenda 3.

Agenda 4: Maintenance of students data submitted to RF –ID , both in soft and hard copies.

Discussion

As the basic and complete information about student is gathered for RF-ID card ,such as ABC id, mobile no. and other related information such as blood group , every proctor should maintain the complete information about each and every student both soft and hard copy. One Hard copy is to be submitted to In-Charge of the department for further requirement.

Resolution 4:

It is resolved to maintain student data as per discussion and agenda 4.

Agenda 5: Time table modifications if any and completion of mapping in TLP app. by Jan 5th ,2026.

Discussion

The faculty discussed about the time tables for sem4 and sem 6 for UG prepared, if any clashes with minor department, kindly make necessary modifications and should be updated immediately and mapping should be completed in the TLP app. by Jan 5th ,2026. In this regard Sri G Srinivas , is requested to see that every faculty of our department to complete the mapping in TLP app.

Resolution 5:

It is resolved to complete the time table mapping as per discussion and agenda 5.

Agenda 6: Result analysis for UG sem 2 and sem 4

Discussion

The faculty discussed about Results of UG sem 2 and Sem 4 for the academic year 2025-2026. It was observed that all though the individual faculty wise result is up to mark, but group / program wise the result is declined. Hence after thorough discussion and strategies of implementation, every faculty especially proctors of the classes should regular monitors the students in which subject he/ she is lagging behind and accordingly the action plan and pedagogical methods to be implemented for enhancement of student results.

Resolution 6:

It is resolved to track the student performance as per discussion and agenda 6.

Agenda 7: Submission of syllabus completion certificate for PG sem 3.

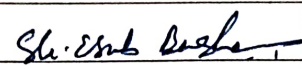
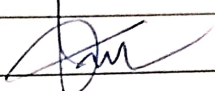
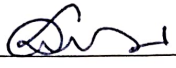

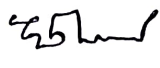
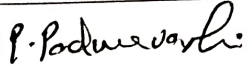
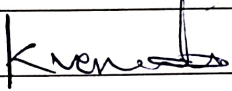
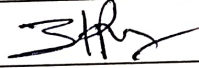

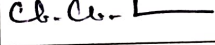

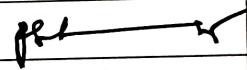
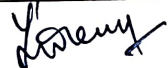
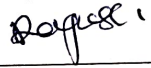

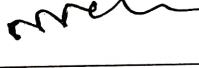
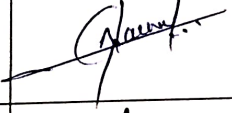

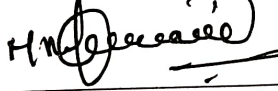

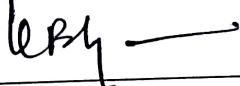
Discussion


The PG classes dealing faculty discussed various activities to be implemented for PG students. They also discussed about the status of syllabus completion for PG sem 2 and has to submit the report to In-charge of the department.

Resolution 7:

It is resolved to submit status of syllabus completion certificate of PG sem3 as per discussion and agenda 7.

Signature of the Faculty:

Name of the Faculty	Signature of the Faculty	Name of the Faculty	Signature of the Faculty
Lt.Dr. Esub Basha shaik		Dr.K.Suresh	
Smt.B.Durga Lakshmi		Sri J.Niranjana Rao	
Sri G Srinivasa Rao		Smt P.Padmavathi	
SriK.Venkateswara Rao		Dr.B.Lakshmana Rao	
Dr.D.Sanjeev kumar		Dr.Ch.Ch.Srinivasu	
Sri Y.Ramu		Dr.P.V.S.S.S.N. Reddy	
Dr. H Sudhakar Rao		Sri B.Rajasekhar	
Dr.B.Harinath Reddy		Sri N.Venkanna Babu	
Dr.B.Gowri Naidu		Sri B.P.V.V.B.Narasimha Rao	
Dr.M.Rama Krishna Rao		Smt G Padma	
Dr.K. Bhargavi			


04/01/26
Signature of the In-charge of the dept.